



NORTHERN TERRITORY CLAY TARGET ASSOCIATION INC

MEMBER PROTECTION INFORMATION OFFICER POLICY

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Table of Contents

1. BACKGROUND.....	1
2. NTCTA MEMBER PROTECTION INFORMATION OFFICER.....	1
3. MEMBER PROTECTION REPRESENTATIVE	2
4. MPIO AND MBR REQUIREMENTS	2

1. BACKGROUND

- 1.1. The Northern Territory Clay Target Association (**NTCTA**) is committed to providing a sport that is safe and free from abuse, harassment, vilification or harm.
- 1.2. To assist members that have a complaint, the NTCTA has introduced a procedure for members that wish to make enquiries in relation to any issue that causes them concern.

2. NTCTA MEMBER PROTECTION INFORMATION OFFICER

- 2.1. The NTCTA Secretary is the nominated Member Protection Information Officer (**MPIO**) for the Association however any person from the Executive Council may fill this role.
- 2.2. Each club is permitted to have a member protection representative, which will report to the MPIO if and when necessary.

3. MEMBER PROTECTION REPRESENTATIVE

- 3.1. Each club affiliated with the NTCTA shall appoint a Member Protection representative **(MBR)** member of its committee to be a nominated person for the purpose of its members to advise them of any issues or concerns that they may have. Each club will ensure that the nominated person's details and how to contact them is clearly displayed in the club premises.
- 3.2. The nominated MBR is also the Child Protection Representative for each NTCTA affiliated club.
- 3.3. Each club shall supply the name and details of their nominated person annually when renewing membership with the NTCTA.

4. MPIO AND MBR REQUIREMENTS

- 4.1. Each club must ensure that the MPIO and MBR satisfies the following requirements:
 - (a) A current National Police Clearance (Police Check – valid for two (2) years);
 - (b) Be aware of their responsibilities in relation to the *Care and Protection of Children Act 2007*; and
 - (c) Be aware of the confidentiality of trusted information.
 - (d) If in the MPIO role they must have completed the required online and face-to-face training as outlined by the association.