



NORTHERN TERRITORY CLAY TARGET ASSOCIATION INC

RESPONSIBLE ALCOHOL MANAGEMENT POLICY

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1. BACKGROUND

- 1.1.This policy aims to provide a basis for the responsible use of alcohol by the Northern Territory Clay Target Association (**NTCTA**) and is seen as fundamental to the aims of each affiliated club.
- 1.2.The NTCTA recognizes the importance in holding a liquor license in the value it adds to individual clubs, enabling them to generate income and hold social functions, but in doing so each club also accepts the responsibilities and expectations of the community in strictly adhering to the liquor licensing laws.
- 1.3.The NTCTA and each affiliated member club is committed to the responsible service and
- 1.4.Each NTCTA club which intends on serving alcohol must hold a liquor licence as granted through the Northern Territory Liquor Commission and act in accordance with any regulations, including the Liquor Act 197818.

1.5.To ensure the aims of the NTCTA are upheld and that all affiliated clubs and members manage alcohol responsibly, the following requirements will apply when alcohol is served at clubs for whatever reason.

2. SERVING ALCOHOL

2.1.The guidelines for serving alcohol are to ensure the safety and well-being of every person that attends the club premises. Alcohol will be served in accordance with the club's values and requirements of the club's liquor licence, which includes but is not limited to:

- (a) Each Club must maintain a current appropriate Liquor Licence;
- (b) Alcohol will only be served in licensed areas;
- (c) Free drinking water will be provided when the bar is open;
- (d) At least one RSA trained server must be available to oversee the serving of alcohol.
(RSA - Responsible Servicing of Alcohol course);
- (e) Bar servers will not consume alcohol when on duty;
- (f) Each club will not encourage excessive or rapid consumption of alcohol;
- (g) Alcohol will only be served in standard drink measures; ;
- (h) Information posters about Standard Drink measures will be displayed in the bar;
- (i) The Liquor License and all legal signage will be displayed at the bar; and
- (j) An incident register shall be maintained and any incident recorded in said register.

3. INTOXICATED PATRONS

3.1.Alcohol will not be served to any person who is intoxicated.

- (a) Signs of intoxication include slurred speech, impaired balance, poor coordination, reduced inhibition, becoming aggressive or belligerent, and exhibiting inappropriate behaviour and it is reasonable in the circumstances to believe that the impairment results from the consumption of alcohol.

3.2.Bar servers/committee members will follow procedures provided in their RSA training for dealing with and refusing alcohol to intoxicated persons, which includes refusing to serve alcohol to any patron they believe is becoming intoxicated

3.3. Intoxicated patrons will be asked to leave the club.

4.1. The following requirements and standards apply and must be adhered to by each club:

- (a) No alcohol will be served to persons aged under 18;
- (b) Only one of the following approved forms of photographic ID will be accepted:
 - Current Australian driver's licence with a photograph
 - Current passport
 - Proof of Age Card or Photo Card issued by any Australian State or Territory
 - Australian Learner Driver Permit card with photograph
- (c) Servers/committee members will request proof of age of any person they believe to be aged under 18.

5. ALCOHOL ALTERNATIVES

5.1. The NTCTA recognises that alcohol is not the only revenue stream available and actively encourages the sales of alternative products to that of alcohol. As such, the following requirements and standards apply and must be adhered to by each club:

- (a) Tap water is provided free of charge;
- (b) At least four (4) non-alcoholic drinks and one (1) low-alcoholic drink option is always available and are at least 10% cheaper than full strength drinks;
- (c) Substantial food is available when the bar is open for more than 90 minutes or more than 15 people are present;

Each club will avoid player prizes and raffle prizes that have an emphasis on alcohol.

6.1. All club committee members will enforce the alcohol management policy and any non-compliance, particularly in regard to Licensing Laws, will be handled according to the following process:

- (a) Explanation of the NTCTA policy to the person/people concerned, including identification of the section of policy not being complied with;
- (b) Continued non-compliance with the policy should be handled by at least two committee members who will use their discretion as to the action taken, which may include asking the person/people to leave the club facilities or function.

6.2. Members are requested to adhere to responsible behaviour and alcohol consumption in accordance with the principles of this policy in attendance at all clubs, both intra and interstate.

7. COMMITTEE POLICY MANAGEMENT

7.1.The presence of committee members is essential to ensure the operation of the bar and policy compliance.

7.2.It is a requirement that a minimum of one (1) committee member who is RSA trained is present at any club functions when the bar is open. Key responsibilities of the duty committee member are to:

- (a) Meet visiting police, cooperate and assist with any inquiries;
- (b) Ensure that admitted guests sign the visitor's book;
- (c) Ensure compliance with respect to persons under 18 years of age on premises;
- (d) Ensure that intoxicated people are refused service and are asked to leave the premises;
- (e) Ensure strict compliance with this policy in accordance with the key provisions of the Liquor Act 1978;
- (f) Record any incidents in the incident register.

8. POLICY PROMOTION

8.1.Each club will promote the alcohol management policy regularly by:

- (a) Alerting all members to this policy via newsletters, notice boards or various printed member information;
- (b) Displaying a copy of the policy in the club social rooms; and
- (c) Periodic announcements to members at presentations/functions.

8.2.The NTCTA recognizes the importance of educating all members to the benefits of implementing a responsible alcohol management policy and will endeavor to provide information to assist this process.